

**Fairfax Medical Facilities, Inc.**

**Sliding Fee Discount Program Application**

It is the policy of Fairfax Medical Facilities, Inc. to provide essential services regardless of the patient's ability to pay. Discounts are offered based on family size and annual income. Please complete the following information and return to the front desk to determine if you or members of your family are eligible for a discount. The sliding fee discount will apply to services within the Fairfax Medical Facilities, Inc. scope of project, but not those services, equipment and/or supplies that are purchased from outside, (other discounts may apply as indicated in the Sliding Fee Discounts On Outside Testing policy). This application must be completed every 12-months or if your financial situation changes.

Name of Head of Household			Place of Employment			
Street	PO Box	City	State	Zip		
Home Phone		Mobile Phone		Email Address		

**Section A**

If applying for sliding fee-scale please circle the income range that best describes your yearly household income and current number of people in household.

Sliding Fee Classification	A	B	C	D	E	F
Federal Poverty Level*	< = 100%	125%	150%	175%	200%	>200%
Patient Payment Responsibility	Nominal Fee	20% of Standard Charge	40% of Standard Charge	60% of Standard Charge	80% of Standard Charge	100% of Standard Charge
Family Size	Annual Income	Annual Income	Annual Income	Annual Income	Annual Income	Annual Income
1	0 – 12,880	12,881-16,100	16,101-19,320	19,321-22,540	22,541-25,760	25,761+
2	0 – 17,420	17,421-21,775	21,776-26,130	26,131-30,485	30,486-34,840	34,841+
3	0 – 21,960	21,961-27,450	27,451-32,940	32,941-38,430	38,431-43,920	43,921+
4	0 - 26,500	26,501-33,125	33,126-39,750	39,751-46,375	46,376-53,000	53,001+
5	0 – 31,040	31,041-38,800	38,801-46,560	46,561-54,320	54,321-62,080	62,081+
6	0 – 35,580	35,581-44,475	44,476-53,370	53,371-62,265	62,266-71,160	71,161+
7	0 – 40,120	40,121-50,150	50,151-60,180	60,181-70,210	70,211-80,240	80,241+
8	0 – 44,660	44,661-55,825	55,826-66,990	66,991-78,155	78,156-89,320	89,321+
<b>FOR EACH PERSON</b>	4,540	4,540	4,540	4,540	4,540	4,540

\*BASED ON THE 2021 HHS POVERTY GUIDELINES (<https://aspe.hhs.gov/poverty-guidelines>)

To apply for the Sliding Fee Program, you must provide appropriate documentation. Applicants must provide customary forms as proof of income. Acceptable forms of proof for determining income include, but are not limited to, the following:

- **Income Tax Return** – A signed copy of the most recent tax return showing adjusted gross income (AGI).
- **Paycheck Stubs** – Two consecutive paycheck stubs indicating gross pay, with year to date income provided.
- **Self-Employed** - If you are self-employed, tax forms from current year and a profit and loss statement.
- **Agency Letter** – A letter from the Social Security Administration, Veterans Administration, or Social Service Agency (i.e., AFDC, Food Stamps, WIC) indicating income level.
  
- **Unemployment Verification** – Paperwork from the Employment Securities Commission (ESC), proving unemployment status and the amount of unemployment compensation being received.
- **Court Documents** – Official documents citing child support, or alimony as awarded by a judge accompanied by a statement of child support enforcement stating amount received *\*In the situation of spousal separation, a legal document such as a legal separation or divorce filing will be requested from the patient; but not required if self-declared.*
- **Official Paperwork** – Paperwork documenting retirement, disability, and/or SSI benefits.
- **Employer Letter** – For those not receiving an actual paycheck, a letter from the patient’s employer detailing current gross income and frequency of pay periods may be accepted. Contact information on company letterhead must be provided so that the information can be verified.
- **No Job/Other Income Source** – A current-dated letter from an agency, or past employer, who knows the situation and is NOT living with the applicant, which includes the writer’s name, address, and phone number.
- **Fixed Income Statement** (example: pension, social security or bank statement showing deposits).
- **Signed Letter** - From a minister, law enforcement, City Hall, or lawyer, verifying financial status, housing situation, and how you cover expenses.
- **Student Grant Information**
- **Self-Declaration** - Is acceptable if no other information can be provided, may only be used in special circumstances, and requires approval of CFO or CEO (per policy).

You MUST provide proof of address by presenting at least one of the items listed below:

- Driver’s license or state issued ID card
- Utility bill
- Pay stubs with current address

**Section B**

Please complete table for individuals in the household (DO NOT list individuals that the responsible party is not LEGALLY responsible):

Last Name, First Name	DOB	Does Individual Have Health Coverage	Insurance Carrier: Medicaid, Medicare, Blue Cross, CHIP, etc.	Policy/ID Numbers
		<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No		

## Section C

Please list income of all adult household members who are employed:

Person Employed	Company Name	Income Before Taxes	How Often?
		\$	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly
		\$	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly
		\$	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly

Source	Self	Spouse	Other	Total
Gross wages, salaries, tips, etc.	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly
Income from business, self-employment, and dependents	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly
Unemployment compensation, workers' compensation, Social Security, Supplemental Security Income, public assistance, veterans' payments, survivor benefits, pension or retirement income	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly
Interest, dividends, rents, royalties, income from estates, trusts, educational assistance, alimony, child support, assistance from outside the household, and other miscellaneous sources	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly
Other Income	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly
<b>Total Income</b>	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly	<input type="checkbox"/> Biweekly <input type="checkbox"/> Monthly <input type="checkbox"/> Yearly

**NOTE:** Appropriate documentation is required before a discount is approved.

I am currently unemployed and have no other sources of income. May only be used in special circumstances, and requires approval of CFO or CEO. (Self-Declaration)

I certify that the family size and income information shown above is correct.

\_\_\_\_\_  
Name (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date